PC Nº 02/2022

CALL FOR BID FOR PREVIOUS CONSULTATION

1 - For all due purposes, you are invited to submit a bid within the scope of previous consultation chosen to enter a contract for the acquisition of public relations and consultancy services.

The contracting authority acts as purchasing entity in the procedure
Yes

2. Awarding entity
The Awarding entity is Associação Turismo do Algarve, legal person under private law no. 506 436 535, headquartered at Av. 5 de Outubro 18, 8000-076 Faro, contacts 289 800 400 and contractacao@turismodoalgarve.pt.

Prior to the opening of the procedure, an informal market consultation was carried out: No

Renewals forecast
No

3. Type of contract
Acquisition of services.

4. Criteria
The value criteria will be used

5. Basis for choosing the previous consultation procedure
Article 20, paragraph 1, point c) of the Public Procurement Code

Does it apply to reserved contracts (54-A)
No
Is the procedure carried out for special procurement measures?
No

6. Base price

The set base price is 68.000,00€ (euros).

7. Award Criteria

The award criteria is Multifactor, considering the following factors and sub-factors:

1 - In accordance with clause 19 of the Specifications and with a specific weight of 100% being rated on a scale of 0.000 to 5,000.

In the event of a tie, the tie will be broken using the following criteria(s):

1 - In accordance with what is mentioned paragraph 3 of clause 19.

8 - Negotiation

The presented bids will not be subject to negotiation.

9 - Documents that must be submitted with the proposal

- Permanent Certificate or equivalent document (document with all the information of the company since its creation)
- Documents required by the program of the procedure containing the terms or conditions, relating to aspects of the performance of the contract not submitted to competition by the specifications, to which the contracting authority intends the tenderer to be bound.
- Documents containing the explanations justifying the presentation of an abnormally low price, when that price results, directly or indirectly, from the parts of the procedure.
- Documents that, depending on the object of the contract to be signed and the aspects of its execution submitted to competition by the specifications, contain the attributes of the proposal, in accordance with which the bidder is willing to contract.

10 - Language of bid documents

The documents that form the bid must be written in Portuguese or, if this is not possible, accompanied by the appropriate legalised translation.

11 - Qualification documents that must be presented

- Declaration of Annex II to this Code, of which it forms an integral part;

- Documents proving that he is not in the situations provided for in subparagraphs b), d), e) and i) of paragraph 1 of article 55.

12 - Deadline for delivery of qualification documents

The deadline for delivery of the qualification documents is 5 working days after the award date until 23 hours and 59 minutes.

13- Deadline for the suppression of irregularities detected in the qualification documents presented

The deadline for suppressing irregularities detected in the qualification documents presented is 2 working days.

14 - Deadline for submission of the bid

The deadline for submitting the bid is 5 days from the date of sending the invitations, until 23 hours and 59 minutes.

15 - Term during which bidders are required to maintain their proposal

66 days after the deadline for submission of the bid.

16. Elements of the Bid

The bid must contain:

-Value of the bid in full;

- Elements of the bid to be presented in accordance with clause 53 of the specifications.

17. Bid submission mode:

The documents that make up the bid must be submitted through the acinGov electronic platform (www.acingov.pt).

Submission of variant bids is not admissible.

18. Requests for clarification

All questions and/or requests for clarification must be submitted to the competent body, in this case the Jury.

19. Security deposit

No deposit is required.